Appendix 4

Julian Branch
San Diego County Library

Library Plan of Service

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Table of Contents

Maps

*   San Diego County Library Branch Service Areas
*   Julian Library Service Area

1. **EXECUTIVE SUMMARY**

The Julian Branch Library is a rural, remote community that serves a population of 6,193. The Julian area has grown 41% in the past 10 years, and is expected to grow another 80% by 2020.   Seasonally inclement weather and poor roads isolate Julian and residents rely upon local services for supplies, entertainment and education. There are no retail or major grocery stores, movie theatres, cable TV, or video stores in the service area. The service population is spread over a wide area.

Demographics and the *Community Needs Assessment* process describe an active community with economic constraints due to its location. Julian's population is largely self-employed or work in small, family-run businesses, many connected to tourism. Thousands of tourists flock to Julian throughout the year during apple and Christmas tree harvest, during summer camping season or on the way to the Anza-Borrego Desert to enjoy the wild flower display. Julian is not a wealthy community, as demonstrated by income and employment data, which are all below regional, state, and national comparisons.

The unique and challenging demographics of Julian have determined every aspect of the Plan of Service. Here we have a community eager to share resources and to support the joint venture Homework Center concept that emerged in the Needs Assessment. Demographics clearly show that this isolated, remote community needs a library that can help the severely underserved school population, a growing home school population, local business owners, the Native American and Hispanic populations, and the isolated community at large. This is the perfect environment for an ambitious library program to succeed and make a difference in people's lives. The relatively high literacy rate coupled with a higher than average poverty rate, the very high self-employment rate, the API decile ranking that shows students exceeding the norm for similar communities, all point to needs that will be met by a better library.

The current 1,270 square-foot library, built in 1888, is a historic landmark and is the only public library in the 251-mile service area. As a historic landmark, the building cannot be remodeled or expanded. The derelict wiring cannot handle more than the four computers. The library's 13,107 items are packed into every corner. There is no study, reading or program space and it is completely inadequate from a service, health and safety standpoint. The Julian Branchy is listed as the number one priority of the San Diego County Library Capital Improvement Plan.

The Julian community was shown to need a larger, more varied collection with enough space to house and use it effectively, including library programming. Reading and education are highly regarded in this town that so esteems heritage. Customers want to discuss literature, enjoy a magazine or do homework research in a pleasant environment and need adequate and comfortable seating, study rooms and tables. Julian's population heavily relies on computers to access the global information community. More computers and software are needed to connect with the larger world.

The Needs Assessment expresses a community desire to maintain and develop a strong interest in local history and to act as an information center to introduce this unique, historic region to visitors who may not know that there is more to California than Hollywood and the beach.

How the Plan of Service Will Meet Community Needs
The service goals and objectives will be met by the proposed 9,573 square-foot library to be constructed at the end of downtown Main Street, located right next to 3 of the 7 service area schools. The Julian Union High School District donated the site. The target audience for the Plan of Service is students, their families and caregivers, a population of striving entrepreneurs, those below poverty level needing basic life skill information, and the entire community interested in satisfying their day-to-day education and recreational needs. The library will serve as the information hub of the community, offering residents a place to gather and highlight local history, which is such a source of civic pride.

Foster Lifelong Learners. A Homework Center will be a prominent feature of the new library. Since the library will be located on the school campus, students of all ages, plus the home school population, can easily reach it. The Homework Center will be open to an adult community unafraid of intergenerational collaboration, eager to share resources with students, and who have already provided great support to the joint venture concept, far beyond the norm of other California and San Diego communities.

In response to the tremendous need for a larger collection, the book collection size will be grown by 36%. The video collections will increase by 30%, since this is a very high circulation area. Particular focus will be on subjects of interest to self-reliant residents and to support community's small and home businesses, also targeting adult and senior interests, as well as toddler, picture and board books to cater to young parents and to support pre-school story times. The Spanish language collection will be enhanced, particularly high-interest "Fotonovelas". The existing High School library collection will be incorporated into the library collection. Materials will be purchased that directly support the curriculum and student assignments. A reserve collection of textbooks and homework materials will also be maintained. Videos will include educational as well as feature films to support students and the community at large. In addition to the 12 PCs in the Homework Center, another 8 public PCs will be available with Library catalog, Internet and many electronic database subscriptions provided by SDCL.

Expand Commons Area. Responding to the need for a community gathering place and focal point that does not now exist in Julian, the new library will include welcoming areas for reading, study, and informal neighborliness, plus programming space for all ages to enjoy. Two quiet study rooms will be provided for study and collaboration. A large community room will invite the community to gather to attend programs on a wide range of interesting topics, and a chance for local artists to exhibit significant programming to appeal to Hispanic and Native American populations.

Preserve and Celebrate Local History: The community desire to develop and maintain a strong interest in local history will be met with a local history component to ensure that this rich heritage continues to be celebrated, even as Julian moves into the 21st Century. A special collections area for local historical materials will allow the library to share information on the area's unique history and culture to residents and visitors. Space for historical displays will be provided in the entryway and meeting room, for the Friends of the Library and Julian Historical Society to partner on activities. The architectural design of the building will complement and reflect historical structures throughout Julian.

The Plan of Service complements the San Diego County Library mission of integrating the cultural uniqueness of communities, while focusing on reading and lifelong learners as key elements of success.

2.   MISSION STATEMENT

The mission of the San Diego County Library is to provide resources to meet the information, recreational, and cultural needs of each branch library community and to actively promote reading and life-long learning.

The San Diego County Library is comprised of 32 community branch libraries extending over a 4,000 square mile area. It serves a widely divergent economic, social and political population, which includes urban, suburban and rural communities of varying sizes. A primary goal of the San Diego County Library is to compliment the cultural uniqueness of individual communities, and to meet the life-long learners needs of diverse age, ethnicity, and interest groups by providing materials, programs and services in a variety of formats, always focusing on reading as a key element of success for everyone.

3.   **GOALS AND OBJECTIVES**

Goals and Objectives For New Julian Branch Library

The Julian Branch Plan of Service has been developed based upon the Needs Assessment, using the American Library Association <u>Planning for Results.</u> The Julian Branch Plan of Service incorporates SDCL service goals and Needs Assessment findings to provide more space, a good book collection, more PCs, support for students to achieve academic success and attain career and vocational goals, and provide materials and resources to support the varied needs of the adult service population.

The *San Diego County Library Plan of Service* specifies that a branch with Julian's circulation level should have 4 staff, 3.5 books per capita and 26 PCs for public use to access the Internet, electronic resources, and the library catalog. The current branch has just two staff person, 13,000 items and just four public computers. The 1,270 square-foot Julian Branch Library fails <u>all</u> SDCL goals for library service. The new 9,573 square-foot library will achieve all San Diego County Goals for Library Service established by the Board of Supervisors, and provide the necessary infrastructure and flexibility for future technological needs.

COUNTY GOALS FOR LIBRARY SERVICE

	Existing Julian Branch Library	SDCL Standard*	New Julian Branch Library-2020 Population
Square feet per capita	0.26	0.5	1.00
Circulation per capita	40,000	25,000 to 74,999**	N/A
Items per capita	2.65	3.5	4.0
Public Computers	4	26	26
Staff/ library size level	2.5 Library Technicians	4.00 to 6.00 FTE (1 to 1.5 Librarians)	1 Librarian II 1 Library Tech III 1 Library Tech II 1 Library Tech I Substitutes

*San Diego County Goals for Library Se*rvice, adopted by Board of Supervisors 5/8/96
** *SDCL Branch Category Criteria, San Diego County Library Plan of Service*, adopted by Board of Supervisors 4/4/00
** *SDCL Computer Allocation Standard*, adopted by County of San Diego and incorporated into *County Technology Plan*

❖   **Roles and Service Indicators**
To meet each goal, objectives and service indicators have been defined and are detailed in the charts below. Overall services and implementation plans follow in subsequent sections.

For each goal, SDCL staff is responsible for offering services and programs as defined in the objectives, and continued active communication with partnering organizations, particularly School Districts. School Districts are responsible for appropriate leadership roles in program development and the Homework Center as defined by the Joint Venture Cooperative Agreement. The Friends of the

Julian Branch Library will continue to be a partner with the County Library, representing valuable community input.

Service indicators have been developed which measure success and effectiveness of service goals and objectives. Service indicators will be reviewed annually.

GOAL #1   Foster Lifelong Learners

Service Goal:	Library Objective(s):	Service Indicator(s):
A. Lifelong learners through responsive collections	1. Customers will be able to electronically locate collection by author, title, keyword and subject.	Level of customer satisfaction with materials access as measured by twice yearly customer surveys.
	2. Provide a professional librarian for local oversight of collection development, reference, and reader's advisory.	Level of customer satisfaction with materials available as measured by twice yearly surveys; number of "satisfactory" filled reference and readers advisor requests.
	3. Purchase and offer a variety of media to suit all age groups and educational levels.	Statistical evaluation of collections and circulation as compared to other branches of comparable size.
B. Lifelong learners through relevant programs	1. Implement at least two annual programs featuring local artists or writers.	Numbers of programs, students using programs; number of programs for local artists and writers; attendance.
	2. Offer at least one annual presentation by community groups.	Number of presentations; attendance.
	3. Offer a year-round Homework Center with related programs (through the Joint Venture Agreement).	Number of students using homework assistants and related programs.
	4. Feature local artists' and writers' work.	Exhibit space available and used; Goal is to have no empty exhibit space.
C. Lifelong learners through enhanced computer access	1. Make available computers for customers to access SDCL automation services in-library and remotely from home or business.	Number of customers able to use computers; number of customers satisfied with availability of computers; reliable system wide infrastructure.
	2. Plan and schedule formal computer training by SDCL staff and docents, including annual in-service training for teachers; monthly after school computer programs for students; annual student computer orientations.	Number of formal training opportunities given; Number of teachers attending annual in-service online database training; number of students attending monthly after-school computer programs and orientations.
	3. Plan and schedule classes aimed at computer literacy, including quarterly adult computer classes and Internet classes.	Number of computer orientations, training and related classes, and number of participants in classes.

❖ **GOAL #1: FOSTER LIFELONG LEARNERS**

The *Community Needs Assessment* for the Julian Branch Library documents the Julian community's need for an expanded book collection, more computers and electronic technologies to support learning, small business, the entrepreneurial spirit, and the library as recreation resource and community gathering place many ages and interests.

➢ **Support for Lifelong Learners:** The *Community Needs Assessment* for the Julian Branch Library documents the Julian community's tremendous need for a larger book and video collection, more computers and electronic resources and support of student assignments.

- 21% of the service area population are students, and the *Needs Assessment* clearly indicated that the Julian Branch Library serves as only library in the service but is completely inadequate for research and homework assignments. A strong interest in joint venture activities was also demonstrated.
- 54% of those employed work in small businesses of 10 or fewer employees. Many of these are tourist-related businesses such as small inns and bed-and-breakfasts restaurants, small farms and community commercial establishments.
- 22% of the workforce is self-employed in home-based businesses
- 39% are young to middle-aged adults
- 18% are seniors 50+
- 16% are Hispanic, mostly farm/ranch workers
- Medium income is 15% lower than for the rest of San Diego County, the State and the nation.
- 23% of the current collection are videos, which is the largest circulation and collection, proportionally of any branch in the SDCL system. There are no video stores in Julian, no movie theatres, no cable TV and no place to rent videos within 15 miles of the town. The Library collection serves as a primary source of entertainment for many households who cannot travel out of the area and have no other means of educational recreation.   The video and audio book collection will grow by 30% to meet customer needs.
- Julian Branch has an exceptionally high circulation; the 40,000 items checked out for FY 2000/2001 is comparable to a Level-Two category and is more than double the circulation of the other eight branches in the Level One category which Julian currently occupies.

➢ *Expand Book/Media Collection:*

- Grow the Julian Branch Library, as indicated in the *Needs Assessment*, to at least 36,000 items to meet SDCL standards
- Enhance lifelong learning opportunities shelf space in the new building will grow the book collection from 10,000 to almost 36,000 items, on topics in demand by customers of all ages

- Provide a well-balanced collection, but specifically targeted to student needs for the entire K-12 range, directly supporting the curriculum rather than just complementing the curriculum
- Targeted to middle-age adult and senior interests, to small-business/entrepreneurial enterprise, and to self-reliance/independent living
- Enhance Spanish language materials, particularly high-interest "Fotonovelas", which have proved to be in high-demand
- Incorporate approximately 4,000 volumes of the existing Julian High School Library collection Board books, toddler books and picture books to cater to young parents and to support pre-school story times
- Provide easy readers and chapter books to support daily reading practice in grades K-3
- Collection to support Homework Center
- Keep the collection up-to- date, special collection development funds to purchase materials targeted for outreach populations.
- Increased operational hours will be increased and will allow more opportunities for those of all ages by giving added opportunities to pursue learning in the evenings or on weekends.

> **Access to Technology**: The *Needs Assessment* showed that Internet access, more PCs and electronic resources, as a service need.

  The Julian Branch Plan of Service allows community and students to take advantage of SDCL's state of the art network technology infrastructure and many online products and services.

  Internet access costs for rural, distant communities like Julian are high. Adults want more public PCs, and access to databases. K-12 students need access to electronic and other online for school homework. The only school library has no PCs, and there are just a few in school classrooms. The current Julian branch has just 4 public computers and inadequate wiring and space to add more. The Library is the ONLY place in Julian with public Internet access. Students must compete with adults for computers, with after-school being peak usage hours.

  - Provide at least 26 PCs for the public of all ages, with Internet access and a full range of databases and software will be provided, increasing PC availability
  - Schedule computer literacy classes for all ages
  - Provide monthly after-school computer activity, planned by students
  - Provide annual student computer orientations
  - Provide annual in-service online database training for teachers
  - Continue operating budget support for technology and online resources
  - Equip new building with state-of-the-art technology, Internet, and to access the over 16 SDCL electronic resources, County e-services and bring global access to the entire community

➢ ***Student Research Needs*:** The *Community Needs Assessment* showed that more than 21% of the service area population are students, a very high percentage, and clearly indicates that the Julian Branch Library needs to provide students for research and homework assignments to ensure academic success. The *Needs Assessment also* demonstrated community support for partnering with community groups and local school districts, and an acceptance of intergenerational collaboration that is far from the norm in many San Diego and California communities.

Homework Center:
- Provide a new Homework Center, to serve student research needs, is an integral part of the Julian Branch Plan of Service. Isolation and lack of resources combine to make excellence in education a challenge for many of the 1,284 (21% of service population) students in the Julian area. 41% are enrolled in high school; 47% in elementary school; 12% in middle school. Three of the five area schools are located within one block of each other. The only school library is located in the high school, and is comprised of about 2,000 books purchased with a one-time State grant in 1999. The high school library will be replaced with the new Julian Branch Library.

Target collection to include:
- Print and electronic resource collections directly related to curriculum needs, themes, school report assignments (K-12)
- Focused reference collection, especially for the college-bound
- Materials to support the District's science fair efforts
- Comprehensive fiction collection to appeal to children and young adults
- Study aids such as maps, globes, diagrams, models
- Temporary reserve materials and textbooks
- Expanded audio-visual collection to include book and tape combination to ease the first step to reading, instructional videos and DVD's suitable for classroom use, music for classroom program and study
- Board books, toddler books and picture books to cater to young parents and to support pre-school story times
- Easy readers and chapter books to support daily reading practice in grades K-3
- Designated computer time
- After-school language literacy activity
- Peer/adult homework assistance

GOAL #2 Expand Commons Areas

Service Goal:	Library Objective(s):	Service Indicator(s):
Expand and enhance commons areas	1. Provide a community Meeting Room with amenities (kitchen, tables, chairs, projection capabilities, exhibit space; conduit for videoconferencing)	Number of programs, attendance statistics, number of separate uses, semiannual customer satisfaction surveys; post-occupancy customer satisfaction surveys
	2. Provide two study rooms for small group study, discussion and tutoring	Number of users counted via sign-up sheets
	3. Provide a Homework Center for group study, with a. access to print and non-print materials; b. group access to computers c. temporary reserve collections for students	Numbers of teachers and students using services. a. in-house use of reserve materials; b. annual computer orientations; Homework Center advisory team feedback; c. home schooling bibliographies updated annually
	4. Provide a Story Time area for: a. preschool story times, b. one-on-one parent/caregiver and child story times; c. grandparents and books programs; d. age appropriate collection; e. attractive furnishings and décor	All: Numbers of: programs, attendees, volunteer hours; juvenile circulation; Summer Reading Program attendance; bilingual story times and attendance.
	5. Provide a Friends Bookstore with area to sort donations, area to retail donations, space to promote membership, events and recruit volunteers	Revenue, measurement of membership, number of annual FOL events.

❖ **GOAL #2: EXPAND COMMONS AREAS**

➢ **Expand Commons Areas:** There are no meeting rooms or spaces in Julian for residents. Families, students, local organizations and Friends of the Library need more community space in the new library. Public input in the needs assessment process repeatedly requested reading and study area and other "commons areas"—space for preschool and adult programming, for Friends of the Library, and always a place for quiet reading. The current library has no study space and virtually no place to sit and read. The Friends of the Library are forced to use just a few shelves at the entryway of the existing Julian Library. Space is also needed for special library or literacy classroom instruction.

Service Indicators are to add sufficient space and common area for multiple program needs for library customers of all ages including:

- Distinct areas for the different reading segments of the community: adults, young adults, and children.
- Story-time and program space for preschool, toddler, grandparents and books and other age appropriate programs.
- A Homework Center
- Two quiet study rooms will provide space for student study and collaboration.
- A community room for programs featuring local artists, writers and community groups, and to display exhibits.
- Friends bookstore for sales and recruitment

GOAL #3 Preserve And Celebrate Local History

Service Goal:	Library Objective(s):	Service Indicator(s):
Preserve and celebrate Julian's Local history	1. Provide Local History section with adequate space to house collections	In-house usage count
	2. Provide leisure seating and work table for Local History section	Availability of space for interested customers, semi-annual survey
	3. Partner with local Historical Society for displays and programs	Number of attendees, semi-annual survey

❖ **GOAL#3: Preserve And Celebrate Local History**

➢ **Preserve and Celebrate Local History:**

The Julian *Needs Assessment* demonstrates a community desire to maintain and develop a strong interest in local history. Julian has preserved many of its historic structures, which are a source of tremendous civic pride. Local residents and tourists alike highly value the area's rich history. The Julian Branch Plan of Service includes a local history component to ensure that this rich heritage continues to be celebrated even as Julian moves into the 21st Century, incorporating building and technological upgrades and programs for all ages. The architectural design of the building will complement and reflect historical structures throughout Julian. The Julian Branch Plan of Service calls for:

- Adequate space to allow for historical displays and programs;
- Partnering with the Julian Historical Society to offer historical programs and displays;
- Distinct areas will be provided for the different reading segments of the community: adults, young adults, and children.
- Story-time and program space will be provided for preschool, toddler, grandparent and books and other age appropriate programs.
- A Homework Center and two quiet study rooms will provide space for student study and collaboration.

A special collections area for local history will provide space for displays and programs. The new library will preserve and celebrate Julian's strong cultural influences and local history by providing space for special programs with local writers and artists and space for historical exhibits and programs.

4.   TYPES OF SERVICES TO BE OFFERED

SDCL will provide library operations for the Julian Branch Library consistent with services provided system wide to comparably sized branches. This includes access services (circulation, training and automation), technical services, information technology, program services, youth services, and reference and readers' advisory service.

❖   **Staffing**
Proposed staffing is based on a negotiated 2001-05 labor contract and is provided in all Level Two branches in the *San Diego County Library Plan of Service*. On opening day, the Julian Branch Library will be classified as a Level 2 branch library with the following staffing plan:

Number	Position	Weekly Hours
1	Librarian II	40.0
1	Library Technician III	40.0
1	Library Technician II	40.0
1	Library Technician I	40.0
	Library/Librarian Substitutes	30.0
	Volunteers	TBD

<u>Implementation</u>:

Funding has been allocated in the *San Diego County Library Plan of Service* for the staffing for a Level Two 9,573 square foot Julian Branch Library. Currently, the branch has room for just two persons. All staffing will be hired and in place at the time of opening.

Since 16% of the service population are Hispanic and speak Spanish, the County Library will hire at least one staff person who is bilingual, and who can assist customers with use of the library and who can conduct bilingual story times.

❖ **Programming**

Because 45% of the community are children (pre-school and students) the Julian *Needs Assessment* shows a need for space and programs designed for children and teens. The Julian Branch Plan of Service calls for space to support children and youth services, including a Homework Center, two study rooms, and a large Children's area. *Exhibit 2: Joint Venture Cooperative Agreement* and Joint Venture Homework Center section of the Julian Branch Plan of Service detail the need for services and space for elementary and high school students including study space, homework tutoring and computer literacy.

➢ **Youth Services**

Demand for children's programs is great but space is extremely limited. Currently, one weekly pre-school story time is held, but must be carefully scheduled to avoid conflicting uses of the library by adults and students. When programs are held, access is blocked to the book and video collection.

SDCL will meet the Julian community's service needs by providing children's and young adult programming consistent with what is provided to other comparably sized County branch libraries. Regional Youth Services and Young Adult Librarians will provide coordination with branch staff in the scheduling and planning of programs and creation of publicity.

Implementation:

Specific programs, which will become part of regular, scheduled library service, include:

- Weekly pre-school story times English
- Bilingual story times. Bilingual staff will be hired and available to provide library assistance, as well as story time programs. The SDCL Outreach Department will provide Spanish story time units, to present well-rounded quality programs
- Grandparents and Books programs, with senior volunteers recruited to read to children
- Age appropriate programs, emphasizing books and reading, for children and their parents/caregivers
- Youth Services Department will train story time volunteers in selecting books, presentation techniques and library story time policy
- SDCL will provide reference and reader's advisory services and public programs consistent with countywide services to similar-sized branch libraries
- Implementation of services include the Library with adequate staffing, collections and equipment to provide basic service needs, hiring and training new staff; evaluating collections and making recommendations
- A comfortable and dedicated Story Time area for children and their parents and caregivers

- **Students**
  - Two private study rooms will be provided adjacent to the Homework Center for quiet study and student collaboration.
  - A Homework Center will provide PCs and electronic resources for student research.
  - Computer literacy classes and peer/adult homework tutoring space will assist students with their assignments and make them familiar and comfortable with electronic resources.

- **Adults**
  Families, students, local organizations and Friends of the Library will all benefit from the new community spaces. Distinct areas for the different reading segments of the community: adults, young adults, and children will be provided
  - A story-time area for preschool, grandparent and books and other age appropriate programs will be available, and regular programs scheduled
  - A community room will provide space for multiple programs featuring local artists, writers and community groups, and to display exhibits. This space can also serve as room for special library or literacy classroom instruction

  Implementation:

  The new library will open with added staffing, including a professional librarian, enhanced collections, equipment and spaces to make new programming and program spaces possible. Branch staff will partner with the Julian Historical Society and Friends of the Library to develop historical and local programs and displays of interest. Branch staff, working with Regional Supervising Librarian and Programs Librarian will provide orientation, access to study areas, Homework Center, and evaluate customer satisfaction.

❖ **Hours of Service**
The *San Diego County Library Plan of Service* stipulates 42 hours of service for a Level 2 branch, and this will be provided for the new Julian Branch Library. Residents in rural communities such as Julian have requested the library be open during the daytime and weekends; traveling after dark means driving on unlighted and desolate roads. The following schedule is the result of community surveys. As with all other library branches in the SDCL system, hours of operation are evaluated and updated annually. To meet Julian customers' demand for increased hours of service, the Julian Branch Library's proposed hours of operation are:

Monday	n/a
Tuesday	10:00-6:00
Wednesday	10:00-8:00
Thursday	10:00-8:00
Friday	10:00-5:00
Saturday	10:00-5:00
Sunday	Closed
Total Open Hours	42

(The nights open will be evaluated annually
to best meet community needs)

Implementation:

To meet the needs of Julian's K-12 students, the Homework Center will be open during all open hours. The Joint Venture Cooperative Agreement provides greater detail on the operation of the Homework Center.

Operational funding has been allocated through the *San Diego County Library Plan of Service* to provide the increased hours of service in a larger Julian Branch Library. The hours will make the Julian Branch consistent with other Level 2 branches of the *San Diego County Library Plan of Service.*

❖ **Collections**

The Julian Branch Library, as indicated in the *Needs Assessment*, has just 13,000 items and needs at least 26,000 to meet SDCL standards.

To enhance lifelong learning opportunities shelf space in the new building will grow the book collection from 10,000 to almost 36,000 items, on topics in demand by customers of all ages. Collections will be developed at a level consistent with the annual library budget approved by the County Board of Supervisors and be comparable with the other Level Two branch libraries.

23% of the current collection is videos, which is the largest circulation and collection, proportionally of any branch in the SDCL system. There are no video stores in Julian, no movie theatres, no cable TV and no place to rent videos within 15 miles of the town. The Library collection serves as a primary source of entertainment for many households who cannot travel out of the area and have no other means of educational recreation.

Julian Branch has an exceptionally high circulation; the 40,000 items checked out for FY 2000/2001 is comparable to a Level-Two category and is more than double the circulation of the other eight branches in the Level One category which Julian currently occupies.

As with other libraries in Level Two the Supervising Regional Librarian shall work with branch staff to provide collection development for the library to meet the needs of residents for books, research materials and technology for all ages and interests.

All electronic databases purchased by the County Library shall be available to Julian residents. Subscription databases, available to all branch libraries, is selected by a committee of professional librarians, and represents the wide needs and diversity of communities within the County Library system. PCs at the Julian library will be able to access any of these databases; branch staff will monitor and determine which PCs will provide which databases and resources. PC resource setup can be easily changed to reflect changing needs of customers.

It is expected that circulation of materials will double in the new library. The materials budgets for all branches are determined by a formula, tied to population, facility size and circulation. As the circulation of the branch increases, there will be a corresponding increase in book collection. This formula, and book budget allocation, is a part of the *San Diego County Library Plan of Service*.

The Julian School Districts will supply textbooks, which will be kept on reserve for students to access at the library. The School District may also choose to contribute to the book collection, either with materials or funds, as resources permit. Materials will all be made available and be in accordance with SDCL policies for content and availability.

Implementation:

Date	Estimated Number of Items	Percent of Total Projected
Opening Day	25,725	72%
Opening Day plus 5 years	32,840	92%
Opening Day plus 10 years	35,696	100%
Opening day plus 20 years	35,696	100%
Opening day plus 40 years	35,696	100%

Grow the collections to the targeted total of 35,696 items, including:

1. Allocation of a County Library branch materials budget for the Julian Branch Library that will increase based on its higher circulation and greater square footage. This will assure that the collection is kept up-to-date.

2. Allocation of special collection development money from the SDCL materials budget targeted to youth, senior, and outreach populations will be designated for the Julian Branch Library. The special collection materials budget is also determined by the *San Diego County Library Plan of Service*, and is tied to higher circulation and greater square footage to assure that resident needs are accommodated.

3. An Opening Day materials budget will be provided, to assure an improved book collection for a new, larger Julian Branch Library.

4. A collection development plan following best management practices of SDCL, and established Library Collections Development Policy, which has been successfully build new collections in new buildings of comparable size. The Supervising Regional Librarian will perform collection development; in consultation with branch staff to meet community/student requests and needs.

5. A plan for inclusion of donated materials. Previous experiences with new SDCL branch libraries have shown that increased community awareness of the new Julian Branch Library will likely result in an increased level of donations from Friends of the Library, other community support groups, and interested individuals. Donations will continue to be evaluated with SDCL Collection Development policies for appropriateness for inclusion in the branch collection.

Specific Target Areas for Collection Development

Specific Target Areas for Collection Development, as determined in Needs Assessment and in development of Homework Center Julian Branch Plan of Service, includes:

- Collection targeted to middle-age adult and senior interests, to small-business/entrepreneurial enterprise, and to self-reliance/independent living
- Develop the collection to support the community's small and home businesses, concentrating on:
  - Small business
  - Home businesses
  - Mail order businesses
  - Internet-based businesses
  - Business plans
  - Small business tax law
  - Zoning and planning
  - Popular home business options such as child care, crafts, cooking, specialty farming
  - Business networking
  - Franchises

Include attention to other areas of life-long learning that are particularly desired in an area like Julian that attracts independent self-reliant residents:
- Living "off the grid"
- Voluntary simplicity, thrifty living
- Homesteading
- Small-scale animal husbandry
- Practical skills and arts such as canning, sewing
- Home construction and maintenance
- Do-it-yourself skills like auto maintenance and carpentry
- Developing and improving computer skills
- Spanish-language materials, particularly high-interest "Fotonovelas", which have proved to be in high-demand
- Video and audio book collection will grow by 30% to meet customer needs.
- Tourist trade materials about area and history
- Arts and literary fiction and non-fiction
- Large-print collection
- Expanded media collections, particularly videos, digital video disks (DVDs), CD books and audio-cassettes
- Board books, toddler books and picture books to cater to young parents and to support pre-school story times
- Easy readers and chapter books to support daily reading practice in grades K-3
- Collection to support Homework Center:
  - A well-balanced collection, but specifically targeted to student needs for the entire K-12 range, directly supporting the curriculum rather than just complementing the curriculum
  - K-12 curriculum-related fiction and nonfiction titles

- Approximately 4,000 volumes of the existing Julian High School Library collection will be incorporated into the new library collection
- $10,000 in seed money contributed by Julian Union School District to improve and enhance the book collection, specifically for student interests. Purchases will be coordinated and approved by District teachers to meet specific curriculum needs
- To keep the collection up-to-date , SDCL branch materials budget for the Julian Branch Library will increase based on its higher circulation and greater square-footage
- Special collection development funds to purchase materials targeted for outreach populations.

Implementation Plan Effectiveness

The plan to evaluate collection effectiveness and completeness includes:

1. Regular feedback from school staff via focus groups, attendance at school staffs meetings, and surveys.
2. Coordination of purchases with school booklists and assignments solicited in advance of need via a proactive and established process.
3. Strong communication between library and school in the form of newsletters informing school staff of new titles, cooperative programming, participation in county-wide educational organizations, customized classroom instruction in the library, utilization of push technology to inform teachers of materials that they are interested in.
4. Responsive reserve collections for classroom use.
5. Enhanced circulation reports, such as average age reports and turnover reports, providing detailed analysis of high interest areas or areas where additional resources might be needed.
6. Analysis of requests, interlibrary loans and branch-specific holds lists.
7. Full-time professional librarian on staff constantly interacting with and assisting the public, and thereby gaining insight into customer need and responding with materials purchases and programming.
8. Community outreach: attendance at fairs, community gatherings, clubs, etc., columns in local newspapers, to promote the library and get input regarding needed materials, subjects, or programming.

❖ **Community Services and Partnerships**
A primary goal is to provide Lifelong Learners opportunities. Although some locations approach joint-use or joint venture partnerships between the public library and schools, "shared-use" is a very comfortable and welcome concept to Julian residents. There is a long history of close involvement between home and school, and acceptance of intergenerational collaboration. SDCL will partner with local school districts and organizations to maximize resources and opportunities for lifelong learning.

➢ **Julian Union School District (K-8) and Julian Union High School District (grades 9-12)**
The Julian Branch Library staff will partner with both School Districts to develop and implement planning for the Homework Center.

- The County will promote the activities of the library including news articles and flyers, classroom visits and presentations to pertinent groups.
- The Library will provide staff training to volunteers (high school students, parents, teachers and seniors) to provide computer literacy training and after-school assistance to younger students.
- The School District will promote the activities by bringing groups regularly to the Homework Center, providing plenty of notice to library staff of upcoming library related assignments, encouraging students and their parents/caregivers to use the Homework Center with their students, and encouraging students to help in the Homework Center as volunteers.

➢ **Julian Historical Society**
The Julian Historical Society will provide programs and displays of interest in the library, that highlight Julian's remarkable place in California history.

➢ **Julian Friends of the Library**
The Julian Friends of the Library was formed in 1984, and are strong library advocates, fundraising annually to support materials and programs, and raised over $800,000 towards the 35% "local match" required for a Proposition 14 grant.

- Friends of the Library will serve as senior volunteers, assisting students with homework assignments, reading and telling stories to children, participating in the Grandparent and Books program, and making children feel welcome in the library.
- Friends of the Library will continue to fund Summer Reading Program programs, incentives and activities.
- Friends will continue to raise funds, recruit volunteers, solicit book donations promote culture in the community, and continue to advocate for strong library service.
- An area of the new library will be designated for the Friends of the Library, for book sales, donations and to publicize Friends activities.

❖ **County Library Support**

SDCL will provide library operations for the Julian Branch Library consistent with services provided system wide to comparable Level Two branches. This includes access services (circulation, training and automation), technical services, information technology, program services, youth services, and reference and readers' advisory service.

➢ Administrative services including SDCL headquarters management and all related costs.
➢ Branch operations including scheduling, regional supervision, Friends of the Library liaison, and volunteer coordination.
➢ Access services including new employee circulation system orientation, circulation system coordination with automation vendors, including Pennant Alliance.
➢ Facilities and capital coordination including carpentry, capital projects and facilities coordination.
➢ Program planning, including children's and cultural programs, summer reading, publicity, graphics, translations, subject collection development and selection, special projects, displays, puppet shows, etc.
➢ Technical services including book selection development and acquisition services, cataloging and processing and book pickup routing and delivery.
➢ Information technology, including PCs, Help Desk, upgrades, telecommunications, and Internet access.

How the Julian Branch Plan of Service Meets the Needs of Residents and K-12 Students

A community eager to share resources and to support the joint venture Homework Center concept emerged in the Needs Assessment. Demographics clearly show that this isolated, remote community needs a library that can help the severely underserved school population, bootstrap business operations, the Native American and Hispanic populations, and the isolated community at large. The Julian community was shown to need larger, more varied collection with enough space to house and use it effectively, including library programming. Reading and education are highly regarded in this town that so esteems heritage, and customers want to discuss literature, enjoy a magazine or do homework research in a pleasant environment, and need adequate and comfortable seating, study rooms and table. Julian's population heavily relies on computers to access the global information community. These needs are great – students trying to complete homework, small businesses trying to compile spreadsheets, and the community trying to connect with the larger world – more computers and software are needed. The Needs Assessment showed an urgent need to "commons" areas for preschool, after school, teen, and adult programming, for neighborhood gathering areas and a place for staff, volunteers and to support Friends of the Library activities. The Needs Assessment expresses a community desire to maintain and develop a strong interest in local history and to act as an information center to introduce this unique, historic region to visitors who may not know that there is more to California than Hollywood and the beach.

The service goals and objectives will be met by the proposed 9,573 square-foot library to be constructed at the end of downtown Main Street, located right next to 3 of the 7 service area schools. The Julian Union High School District donated the site. The target audience for the Plan of Service is students, their families and caregivers, a population of striving entrepreneurs, those below poverty level needing basic life skill information, and the entire community interested in satisfying their day-to-day education and recreational needs. The library will serve as the information hub of the community, offering residents a place to gather and highlight local history, which is such a source of civic pride.

The Needs Assessment has generated the Julian Library Plan of Service, and has been translated into the following comprehensive service responses:

- **Foster Lifelong Learners**
- **Expand Commons Areas**
- **Celebrate Local History**

Foster Lifelong Learners. A Homework Center will be a prominent feature of the new public library. Since the library will be located on the school campus, students of all ages, plus the home school population, can easily reach it. The Homework Center will be open to an adult community unafraid of intergenerational collaboration, eager to share resources with students, and who have already provided tremendous support to the joint venture concept, far beyond the norm of other California and San Diego-area communities.

As the *Community Needs Assessment* shows, the tremendous need for a larger book and video collection, more computers and electronic resources can be answered by cooperation and community investment in one joint location that can be used by school and community alike. Because 16% of the service population are Hispanic and speak

Spanish, the County Library will hire a staff person who is bilingual who can assist customers with use of the library and who can conduct bilingual story times.

Expand Commons Area. Responding to the need for a community gathering place and focal point that does not now exist in Julian, the new library will include welcoming areas for reading, study, and informal neighborliness, plus a large space to provide opportunities for programming on a wide range of interesting topics, dedicated availability for class visits and school needs, a chance for local artists to exhibit and network, expanded classes in computers, life skill and business topics for the business community, significant outreach programming to appeal to Hispanic and Native American populations, and ample room for story times for all ages.

Preserve and Celebrate Local History: The Julian *Needs Assessment* demonstrates a community desire to develop and maintain a strong interest in local history. Julian has preserved many of its historic structures, which are a source of tremendous civic pride. Local residents and tourists alike highly blue the area's rich history. The Plan of Service includes a local history component to ensure that this rich heritage continues to be celebrated, even as Julian moves into the 21st Century, incorporating building and technological upgrades and programs for all ages. The architectural design of the building will complement and reflect historical structures throughout Julian.

Current School Library Services and Needs

Julian Union High School provides the only school library in the service area. The Julian Union High School has a small library collection of 4,000 (2,000 books were purchased with a one-time grant in 1999). There are no classroom collections. Internet access and instructional computers are available in classrooms but not in the school library. The school library has no paid staff.

School Support and Student Research Needs

The students in the area have no access to regional public library within 55 miles. They will benefit from the Homework Center and from using the library in small groups for orientation and research sessions as an extension of their education.

The existing Julian High School library collection will be evaluated, with acceptable materials incorporated into the library collection. Materials will be purchased that directly support the curriculum and student assignments. A reserve collection of textbooks and homework materials will be maintained. Twelve PCs with more than a dozen electronic resources will also benefit students.

❖ **Why a Homework Center?**

By far the largest segment of the service population, 21% are students K-12. For these students the Needs Assessment showed that the existing Julian Branch Library is completely inadequate. Isolation and lack of resources combine to make excellence in education a challenge for many of the 1,284 students in the Julian Branch Library service area. 38% of students in the Julian Union School District (K-8) qualify for the free or reduced subsidized school lunch program. 23% of the students in the Julian Union High School District (grades 9-12) qualify for the subsidized school lunch program. The only school library is housed in a 250 square-foot room at the Julian High School. Adequate investment of expertise and funds has not been available to the District. The current collection of 4,000 volumes includes a one-time purchase of 2,000 volumes from a State grant in 1999, and there is no staffing of the library. There are no libraries in either the middle or any of the three elementary schools. A few classrooms have computers for classroom use only. Julian students are bussed several times a year to the nearest regional library in El Cajon, 55 miles away, for school assignments and science projects.

The Needs Assessment identified that Julian students and teachers have specialized needs including:

➢ Access to a larger print and electronic resource collection to fulfill specific homework assignments and to support the curriculum. The current Julian Branch Library already uses every available space for the small book collection and students must be bussed several times a year to El Cajon, 55 miles away, to complete homework assignments. Just four public computers are available in the Julian Branch and are in constant use. During peak afternoon periods, students must compete with adults for computer time and there are often waiting lines. There is no study space at all and no quiet space to read.
➢ Teachers and students need specialized reserve collections for research assignments, including the availability of assigned textbooks. The current Julian Branch Library does not have enough materials or space for these purposes.
➢ Students benefit from tutoring and being tutors, that homework improves from student collaboration and that younger students benefit by seeing that teens value reading and education.
➢ Students and teachers need improved computer literacy skills so that they feel comfortable using the computer to access materials.

Another indicator in the *Community Needs Assessment* was for community support to partner with community groups and with local school districts. A strong interest in joint venture activities was also demonstrated.

The current Julian Branch Library is just 1,270 square feet, inadequate in both space and structure to support the growing needs of the community. The library is housed in the historic Witch Creek School, built in 1888, and used as a library since 1971. The FY 2000-2001 SDCL circulation statistics show Julian Branch to checkout almost 40,000 items each year, over 8 items per person. There are two computers for word processing only.

In the late 1980's the Julian Union High School developed a master plan that included a larger school library. The plan confirmed that the school library was inadequate, but there are no school resources to build or staff the library.

The Julian Elementary School and Junior High, both located adjacent to the High School, have no library. The Julian Branch Library is the only resource for student assignments. Both Districts bus children to El Cajon, 55 miles away, several times a year for specific research assignments, since the current Julian Branch Library collection is too small for detailed research needs—either print collection or enough computers to access electronic databases.

When Proposition 14 construction funding became a possibility, the County Library, School Districts and Friends realized that the existing collaboration between County and School Districts was ideal for a joint venture partnership to benefit Julian children.

The County Library, School Districts and Friends of the Library reviewed the results of the *Community Needs Assessment*. In a working session of a joint school board meeting, the School Districts and County determined that the activity that would best serve the needs of Julian students was a homework center.

- ❖ **Homework Center Planning Team – Methodology**
  Each District designated teachers, parent and student representatives to work with County Library staff as a *Homework Center Planning Team*.

  - ➢ The *Team* met several times and collectively developed a draft Julian Branch Plan of Service.
  - ➢ Two community organizations that offer paid homework assistance were interviewed, to assure that the proposed Homework Center would "complement" not "duplicate" services. It was decided that a program of high school tutors offering afternoon and evening homework assistance would help with reading skill to younger students, and that this would be a benefit to existing community services.
  - ➢ Julian Branch Library staff was interviewed for their ideas, since staff continually interacts with students in the library after school and on Saturdays.
  - ➢ Friends of the Library were interviewed, since they also volunteer at the current library.
  - ➢ A literature search was conducted to see what homework programs have been successful, and to gather ideas for implementation.

The preliminary draft of the Homework Center Julian Branch Plan of Service was presented to a second joint school board meeting on October 18, 2001. Both School Boards provided additional input and accepted the Homework Center concept. The input from School Boards and County Library staff was included, and the Homework Center Plan finalized and incorporated into the Joint Venture Cooperative Agreement – Julian Homework Center. This Agreement was adopted by both School Boards in April 2002.

❖ **How the Homework Center Meets the Needs of K-12 Students**
A Homework Center will be a prominent feature of the new library. Since the
library will be located on the school campus, students of all ages, plus the home
school population can easily reach it. The Homework Center will be open during
all open hours and will be an integral part of the reference and youth areas, with a
librarian to work with students. It will also be open to an adult community
unafraid of intergenerational collaboration, eager to share resources with
students, and who have already provided tremendous support to the joint venture
project, far beyond the norm of other California and San Diego-area
communities. To meet the needs of Julian's K-12 students, the Homework Center
will feature 12 PCs, with the Library's catalog, Internet, software programs to
write reports, create graphics, and an extensive list of online databases and
thousands of magazines. The Homework Center will do more than be responsive
to the curriculum. Working with the elementary and high school district, it will
directly support the curriculum. Library staff, trained in the use of the Internet
will teach computer literacy classes for students and teachers, in English and in
Spanish. The focus will be on a well-balanced collection, specifically targeted to
directly support the curriculum.

The Homework Center's collection merges the existing high school library
collection with the Julian Branch Library collection. Collection development will
be performed by SDCL staff and include reference and circulating materials,
fiction and nonfiction, that support the school curriculum. The school will alert
the library to State and District mandated lists of materials.

The Julian High School District's donation of land for construction of the Library
is critical to SDCL's ability to offer these crucial K-12 services since lack of space
in the current library prohibits addition of any new services. Donation of site is
contingent upon successful Prop 14 grant funding. The Homework Center will not
be possible if the new library is not constructed.

The Homework Center will be located in the new Julian Branch Library to be
constructed on a 1.5 acre site donated to the SDCL by the Julian Union High
School District on the northeast corner of 2nd Street and Highway 78. The library
site will be adjacent to the Julian Union High School, 1656 Highway 78, Julian,
California, 92036. The proposed siting will be on the street, but with easy access
to all one of the area's elementary schools, as well as only middle and high
schools, all of whom are located within a block of each other. This will provide a
library "on campus" for students, but also easy access for the public, with ample
parking.

The Homework Center will be an integral part of the Children's and Young Adult
areas. The Children's and Young Adult areas will be conveniently adjacent to the
study rooms, computer workstation, book stacks. This will allow a place to house
materials targeted for K-12 students, space for completing homework and/or
study assignments, and computer accessibility to assist students K-12 in
computer training and literacy, research, and language activities.

The new Homework Center will better serve the needs of the increasing numbers
of home-schooled children. Home schooling families within the Julian Branch

Library service area are increasing, with a current count of 4% (25 families representing 55 home-schooled children).

Highlights of the Homework Center/Joint Venture Cooperative Agreement are:

➢ Providing specialized print and electronic resource collections that are responsive to curriculum needs, including designated computer time for student homework needs.
➢ Making available temporary reserve collections for students, in response to teacher requests.
➢ Peer and adult assistance to tutor younger students with homework assignments and reading skills.
➢ After-school computer and language literacy activities that contribute to computer literacy skills of students and teachers.
➢ Forming a Student Advisory Council, comprised of Junior High and High School students to assist in materials selection and program planning.
➢ Materials selection tools in both fiction and non-fiction areas. In addition, a suggestion box for materials and collections will be available in the library.
➢ Teacher involvement for planning and helping with library programs for youth.
➢ Defining the roles and responsibilities of the County Library and School Districts including funding, staffing, supervision, operations, promotions and advertisement, collections, and management.
➢ Promoting community recognition and rewards to students for their participation in the Homework Center.

These are described more specifically in the Homework Center Julian Branch Plan of Service, which follows.

Homework Center Plan of Service

Students in the Julian area will benefit from the proposed Homework Center, which makes available print and electronic resource collections responsive to curriculum needs, designated computer time, temporary reserve collections materials, after-school language literacy activity and peer/adult homework assistance with increased service hours.

a. *Specialized print and electronic resource collections responsive to curriculum needs, including designated computer time for student homework needs.*

   Target Students: Grades K-12

   Program: A curriculum-based collection of both reference and circulating materials will be maintained. It will include materials of various grade levels. The focus of selecting youth materials will be to promote reading, foster learning skills and support assignment needs. This is a distinct move from complimenting the curriculum in a general way, as has been done in the past, to directly supporting it.

   ➢   Expand homework reference collection and shelve in Homework Center
   ➢   Expand student related circulating nonfiction and fiction collections
   ➢   Provide Homework Center display of reading and homework related handouts
   ➢   Examples: "Tips for Parents on How to Read to Your Children"
                    Lists of genre fiction for children and teens

   The SDCL subscribes to an extensive list of online databases that will be available to students. These offer a variety of sources for homework assignments and research papers in English and Spanish. Especially noteworthy for students are the following databases:

   ➢   Careers Online - Career exploration and job search activities
   ➢   College Source Online - Thousands of complete college catalogs
   ➢   Infotrac and Electric Library - Millions of magazine and newspaper articles
   ➢   Gale Databases - In-depth information on authors, literary criticism, world biographies, and history
   ➢   Grangers - Poetry index and thousands of poems in full text
   ➢   E-books - Entire books available electronically, either at the library or at home
   ➢   Grolier Multimedia - Online encyclopedia with audio clips that add interest for young students
   ➢   Newsbank - Full text content for the *San Diego Union* and other newspapers
   ➢   C Q Researcher - Balanced presentations of popular and controversial issues

   Most of the library's databases are available for remote customer access via the Library's Internet site, www.sdcl.org. New databases are added to this list

annually. As student needs are recognized and through teacher recommendations, more homework focused online databases will be acquired.

Students can use the library's software programs to write reports, create graphs charts and presentations. Microsoft Word, Excel and PowerPoint will be available on 12 computers in the Homework Center. Students can save their work to disc giving them the opportunity to work on assignments on both the school and library computers.
Internet access will be available to students as outlined in the SDCL's Internet Policy. Parents of children under the age of 18 must read and sign an Internet Consent form. The parents sign to give permission for their child to use the Internet, the child also signs the consent form, agreeing to use the Internet in a safe and responsible way. Library staff is trained in the use of the Internet and can teach the search techniques necessary for students to find quality information.

Specific Activities: A homework materials suggestion box will be kept in the Homework Center so that students and parents can have a reminder that their input for materials is important.

A Student Advisory Council, consisting of Junior High and High School Students, will be formed. This group will assist in materials selection and program planning. Library staff and parent volunteers will mentor this group. This group will suggest, plan and help with library programs for youth. They may choose to present programs themselves for their peers, families, or younger children. Students will commit to serve on the Council for one year.

The three computers in the youth area of the Homework Center will be dedicated for student homework needs after school and during other peak periods of the week. Students can also use the other computers in the library for homework on first come, first serve basis. All the computers will have half hour usage times when other students and customers are waiting.

Purpose: Student trips to the Library for materials will result in a variety of school-specified resources from which to choose. Students can be actively involved in materials selection by using the materials suggestion box and older students can choose to serve on the Student Advisory Council.

Library and School Partners: The schools will alert the Library to their state and district mandated lists of materials. The library will use the lists as library materials selection tools in both fiction and non-fiction areas. In this way, the library can expand student assignments.

Every September and January, the Library will give teachers, grade K – 12, an opportunity to request books that will support their curriculum needs. This may be done at teachers' meeting or by use of a form sent to each teacher. This will also serve to keep communication lines open between teachers and library staff. For example, when the 5th grade teacher lists that there is a need for materials on Egypt, this can lead the library staff to offer to set aside materials on Egypt for a class visit or research assignments.

b. *Temporary reserve collections in response to teacher requests*

Target Students: Grades K - 12

Program: The Library and Schools will cooperate to maintain temporary reserve collections that will support student assignments. School textbooks, supplied by the schools, may be part of this collection.

Specific Activities: Teachers can request that Library staff gather materials on a certain topic or fiction genre and place them on reserve for student use. Students have an opportunity to use these materials all hours the library is open. These materials may or may not be allowed to be checked out by students, depending on the assignments and amount of materials.

An example of this program would be a 7th grade teacher requests that the library put aside materials pertaining to the Colonial America period. Library staff will gather history, biography, art and literature materials that support that time in history. They will create a list of Internet websites and library online database searches to consult. The teacher will brief the library staff on the assignment and leave a written copy of the assignment, complete with when the assignment ends, for students to consult.

Purpose
Students can access materials that have been specifically set aside for their homework assignments. Each student can approach their assignment on an equal basis, knowing that the reference reserve materials will be there. If students have forgotten their textbook at school, they can use the library copy.

Library and School Partners
Library staff will gather materials on teacher request and assist students in the use of the temporary reserve collection. Teachers will give the library advance notice of assignments, provide a written copy of the assignment and indicate the dates the assignment begins and ends.

c. *Peer and/or adult assistance either paid or volunteer*

Target Students
Grades K – 8 (needing homework or reading help)
Grades 9 – 12 (tutors)

Program
High School students will volunteer to tutor younger students. They will help them with homework assignments and/or reading skills.

Specific Activities
On two evenings a week, depending upon availability, high school students will be available to tutor students, grades K – 8, with their homework. They will also offer to read to students or to listen to students read to them. The primary criterion to become a tutor is the high school student's willingness to help others learn. Grade point average will not be a criterion for tutors. A six-month commitment to the tutoring program will be required. Students seeking tutoring can come to the library anytime during tutoring hours, and no sign-up is necessary. The majority of tutor and student interaction will take place in the Community Room or study rooms. This will allow for quiet studying in the Homework Center.

Purpose
Students can get homework and reading help from older students. The younger students will benefit by seeing that teens value reading and education.
The high school tutors will gain the satisfaction of helping younger students with their homework and reading. They will also learn how to use the library and become familiar with library resources.

Library and School Partners
Teachers will encourage high school students to participate in the program. Library staff will post signs in the library and publicize in the school newspaper whenever new student homework and reading assistants are needed. Library staff and teacher volunteers will train the students. Training will include storytelling, reading-aloud skills and homework assistance methods.

d. *After-school computer or language literacy activities*

Target Students
Grades K – 12

Target Teachers
All teachers in both school districts

Program
The Homework Center will offer three programs that contribute to the computer literacy skills of students and teachers.

➢ A monthly after-school computer activity will Council will be key in suggesting the program be planned for students. The Student Advisory topics, planning the event and helping the day of the program.

➢ Annual student computer orientations will be presented. These will give students a general introduction to the library catalog, library databases, and Internet search techniques. The Homework Center Advisory Team suggested this program be included in the Homework Center services.

➢ Annual in-service online database training for teachers will be offered, so they will be aware of the new databases and their benefits for students. Teachers will know online resources and how to access them before they include them in student assignments. The Homework Center Advisory Team suggested that this program be added to the Homework Center Julian Branch Plan of Service.

Specific Activities
These programs would all include an initial introduction to the library catalog, library databases and the Internet.

➢ The monthly after-school computer activity will be geared to different ages of students. An online writing contest is an example of one activity. An initial kick-off program will be held on the computer activity program day to be held monthly. The program rules will be explained and a brief hands-on introduction to word processing will be presented. A guest local writer will be asked to lead the rest of the program that will get those attending started with their writing. Students of all grades will submit entries throughout the month. The Friends of the Julian Library will be asked to supply incentives to entice students to enter the contest, and they will also serve as judges of the contest. Everyone entering the contest will receive recognition through an incentive and a certificate.

➢ Another topic will be Job Readiness, which will include filling out an online application, compiling a resume, writing a cover letter and an interview follow-up letter. Other topics will be directly related to the curriculum and will include a bibliography of helpful Internet sites and the library's databases.
The Student Advisory Council may choose to plan some totally fun programs as well.

➢ The after-school student online orientations will center on the SDCL's web page, www.sdcl.org. It will begin with a library catalog search for information that is geared to the grade level and interest of the students. From the library's web page, the students will be led to the library's

databases. Depending on the grade level of the students this will either concentrate on the Grolier online multimedia encyclopedia or for the older students, the Infotrac periodical database. Internet searching will begin with the SDCL website with Internet sites for kids or Internet sites for teens. Internet search techniques will be taught to the older students using the Librarian's Index to the Internet as the example of a directory and Google.com as the example of a search engine. These orientations will be offered during the months of October and February.

➢ The in-service training for teachers will be scheduled as after-school sessions in September and October so teachers can incorporate the library into their curriculum planning. Besides offering a general introduction to the library's online resources, teachers can request a specific topic related training they need. An example of this is an orientation to the library's literary databases. These will include using the Gale and Grangers databases. An author will be chosen, such as Robert Louis Stevenson, and information about him will be gathered from a variety of online sources. The search techniques of each database will be taught throughout the demonstration.

Purpose
The computer literacy activities are to increase the skills of both students and teachers so they feel comfortable using the computer to access materials. The activities will expand their knowledge of what is available online.

Library and School Partners
The Branch Librarian will promote and coordinate these programs with library staff, volunteers, teachers and the Student Advisory Council. The school will post flyers and promote the after school online monthly computer activity for students. Teachers will encourage the attendance of students in the student online orientations.

School administrators will encourage the attendance of the teachers in the online in-service orientations.

5.   **JURISDICTION-WIDE SERVICE**

The Julian Branch Library is one of 32 community branch libraries in the SDCL system. The County Library encompasses nearly 4,000 square miles and serves an economically and socially diverse customer base, which includes urban, suburban and rural communities. This diversity of community is considered strength of the system, and the County Library endeavors to develop policies and services that meet the unique needs of diverse populations, while preserving a systemwide approach that provides consistency of service.

a.   **San Diego County Library Facility Capital Improvement Plan: New Julian Branch Library**

In 1999 The San Diego County Board of Supervisors adopted a Five-Year Library Facility Capital Improvement Plan (CIP), listing 19 new or replacement libraries necessary to meet the space and service demands of increased populations and to provide infrastructure for current and future information technology.
Library projects were listed in priority order according to health, safety and Americans with Disabilities Act (ADA) considerations, as well as for current and projected population service needs.

A new Julian Branch Library is listed as the <u>number one priority</u> of the CIP, based on these criteria.
The CIP states, "while a charming building, the historical integrity severely limits structural improvements, as well as ADA modifications. Electrical and lighting improvements are needed to meet health and safety standards…. CDBG design funding has been obtained to design a new shared-use library on land donated by the Julian Union High School District. Construction funding has not been identified, although the Julian Education Foundation and Friends of the Library have already raised more than $50,000."

b.   *What Happens if the Julian Branch Library is not Built?*

- The Julian Branch Library does not meet Americans with Disabilities (ADA) standards and is in non-compliance with State and federal law. *Since compliance with ADA is required the Julian Branch Library will be closed within the next five years, if a new library is not constructed.*
- The County Library will be forced to substitute Bookmobile service
- Operating funds from the County Library, as identified in the *San Diego County Library Plan of Service*, are available to expand collection, staffing and services. Should a new branch not be constructed these funds would be re-directed to another part of the County where space is available, and Julian will lose the opportunity to secure up-to-date library services in a new facility.

c.   *San Diego County Library Plan of Service*: **New Julian Branch Library**
On April 4, 2000 the County Board of Supervisors adopted a *San Diego County Library Plan of Service*. The *San Diego County Library Plan of Service* culminated months of planning efforts by the County Library and the Library Friends of San Diego County (LFSDC) to identify and develop a system wide

approach of enhancing service that would benefit each community and strengthen the entire County Library system. The Plan identifies categories for each of the SDCL branches, outlined in *San Diego County Goals for Library Service*. The *San Diego County Library Plan of Service* established the framework for achieving the *San Diego County Goals for Library Service*, adopted by the Board of Supervisors on May 8, 1996.

These branch levels provide guidelines for provision of service and hours open, taking into account the differing community and facility sizes in the County Library system. Library branches are assigned a category based on a combination of size of branch, service population, and the number of items loaned. As libraries are built or expanded or as a branch's service population size changes, a branch category may also change. County Library staff and the Friends considered the *San Diego County Library Plan of Service* to be a fair, consistent, and equitable allocation method, benefiting the entire multi-branch system and taking into account the individual needs of branch communities.

The *San Diego County Library Plan of Service* increased overall operating hours, doubled staffing, expanded youth and community outreach services. It implemented new services, materials and electronic technology**.** The *San Diego County Library Plan of Service* provides for increased operating costs as larger library buildings are constructed.

The San Diego County Board of Supervisors, all 30 Friends of the Library organizations, all 11 incorporated municipalities served by the County Library, and the LFSDC governing board unanimously supported and adopted the system wide *San Diego County Library Plan of Service*.

d. ***Julian Branch Library as part of San Diego County Library Plan of Service:***
The new Julian Branch Plan of Service incorporates the needs identified in the *Community Needs Assessment*, and accomplishes the goals established in *San Diego County Library Goals for Library Service* and *San Diego County Library Plan of Service*.

- The *Community Needs Assessment* for the Julian Branch Library, documents the Julian community's demand for a much larger print collection, student-oriented services, community meeting areas, expanded programs and more computers and electronic technology.
- The *San Diego County Library Plan of Service* provides a plan for increases in staffing, collection, and electronic technologies and hours of operation, for a larger Julian Branch Library. At present the branch has room for only one staff person (a paraprofessional) to work at a time.
- The *San Diego County Library Plan of Service* allocates operating funds from the County Library to expand collection, staffing and services. Should a new branch not be constructed these funds would be re-directed to another part of the County where space is available, and Julian will lose the opportunity to secure up-to-date library services in a new facility.
- Health and Safety service improvements will provide the services Julian residents request, to comply with *Community Needs Assessment* findings, make the branch consistent with other communities of comparable size,

and bring Julian to the standard for library service approved by the Board of Supervisors. The extremely limited size of the existing library, as well as restrictions imposed by the Americans with Disabilities Act and other County health/safety requirements prohibit the addition of any additional staff, collection or technology in the current library.

e.   The *San Diego County Library Plan of Service* includes a goal to partner with community services and schools to maximize resources, to complement the cultural uniqueness of individual communities and to meet the needs of differing ages and ethnic groups by providing materials and programs in varying languages and formats.

Community organizations and school districts in Julian complement and further the goals established in the *San Diego County Library Plan of Service. A* strong partnership exists between the County Library and the elementary and high school districts in Julian. The Julian Branch Library is considered the core "center" of the community. Instead, a joint-venture library is proposed to be built, operated, and maintained by the SDCL system. library, but also provide an on-campus library for most of the children in the community. The joint venture between county and schools will ensure that the facility meets the needs of school children as well as adults.

6. **TECHNOLOGY**

How Julian Branch Plan of Service Integrates Appropriate Technology

Integration: The *Community Needs Assessment* showed that Internet Access and provision of PC services are needed and requested. Internet access in Julian is limited and access costs for rural, distant communities like Julian, are high. The Library is the ONLY place in Julian with public Internet access, but provides only 4 PCs due to limited space and historical integrity of the building. The 4 customer PCs are always in use throughout the branch's open hours. There are often people waiting. Space for more computers is necessary. To extend the delivery of computerized library services, the branch is in need of expansion. The branch's current square footage is 1,270, which is inadequate to support more technology. The Julian Branch Library cannot take advantage of the strong SDCL network backbone because of the lack of space and the inadequate physical building infrastructure of the 115 year-old Library site. Electrical panels and other building physical infrastructure cannot handle modern equipment.

In a new building, telecommunications infrastructure would be upgraded and twenty PCs would be added to the Julian Library to integrate existing SDCL automated services, and to support and extend public computerized services. Twelve computers would be available in a Homework Center so that students could utilize word processing, spreadsheets, presentation graphics, Internet, Library Catalog, and Library online subscription databases.

Electronic technologies will be used to meet the needs of K-12 students in the *Community Needs Assessment* by establishing a Homework Center in the new Julian Library. Considering the after school student demand because of homework assignments, and our service plan for the Homework Center, 12 PC's will be located in the Youth Area and able to be dedicated to student use as necessary.

Students can use the library's software programs to write reports, create graphics, and produce spreadsheets. Internet access will be available to students as outlined in the SDCL's Internet Policy. Library staff is trained in the use of the Internet and can teach search techniques necessary for students to find quality information. The SDCL subscribes to an extensive list of online databases that will be available to students. These databases offer a variety of sources for homework assignments and research papers in both English and Spanish.

San Diego County Library owns and supports a Data Research Associates, Inc. (DRA) integrated library computer system which connects 32 branch libraries, 1 Headquarters Library and 2 mobile libraries to a central site providing circulation, WEB catalog access, online catalog, Z39.50, and cataloging utilizing a Frame Relay digital network. DRA provides access to the library collections for the public, along with the ability to place holds and query circulation accounts.   A DS3 (T3) digital gateway is located at the central site and facilitates the Library's public and staff traffic to the Internet. Thirty-two T1 lines are connected to the branch sites, and satellite connectivity is provided to two mobile libraries. One branch has wireless connectivity. All branches have Category 5 standard cabling. A total of 805 computers are connected to this network backbone.   All PCs have Windows NT or Windows 2000, Microsoft Outlook email, Microsoft Office 97 or 2000, and Internet access. Telephone services provide public access to library services and communication among library staff using telephones and FAX machines.

167 digital telephone lines are available to support pubic access and intercommunications between branches. The number of telephone service lines is expected to grow to 195 in the next three years.   All 35 sites have Internet access via PacBell Internet Services, a regional Internet Service provider. The Library will replace in 2 years, the DEC Alpha server with a new ACS (Automated Circulation System) with a recommended UNIX server to provide the next generation of GUI circulation, cataloging, and WEB public access services.

Expanded telecommunications services allow faster access to library resources at home, school, or work. The library has established its own WEB site providing increased information resources and links to other libraries in the region. SDCL subscribes to 16 online databases providing customers with up to date online access to hundreds of magazines, newspapers, encyclopedias, and pamphlets. The library has added networked color printers to all branch sites to provide the public enhanced print services. The Library will upgrade all public access and staff PCs to Windows and MS Office 2000 by late Fall 2002 to provide enhanced customer access.

E-County: Expanded telecommunications services allow fast access to library resources from home, school, or work, a key goal in the *SDCL Plan of Service* and County Technology Plan. In 1999, the San Diego County Board of Supervisors adopted an "e-County" policy and directed departments to put all possible services online. At the same time the Board of Supervisors established the County Library as the official site for residents to access these services and directed the Library to increase the number of PCs at all branch libraries. As a result of this action, residents may apply for a job, pay their tax bill, locate a pet, and access County services via the San Diego County Library's website. The library has established its own Web site providing increased information resources and links to other libraries in the region, including major academic libraries. SDCL currently subscribes to 16 online databases providing customers with up-to-date online access to hundreds of magazines, newspapers, encyclopedias, and pamphlets.

How Information Technologies are Implemented

Although SDCL as a whole, has a modern, state of the art network infrastructure and many enhanced online products, the Julian Branch Library can not take advantage of the SDCL network because of the lack of space and the inadequate physical building infrastructure of the 115 year old Library site. The current Julian Branch Library has only 4 PCs for the public, with no physical space to expand. Electrical panels and other building physical infrastructure cannot handle modern equipment. There is no telecommunications closet to house routers, hubs etc. Currently, the telecommunication equipment is housed on a shelf in the Circulation Desk. This equipment is exposed to dust, inadequate ventilation and other physical factors that may cause equipment failure. There is no space to upgrade to a larger color printer or more PCs for the public use.

Implementation: The branch's current square footage is 1,270, which is inadequate to support more technology. The proposed size for a new library in Julian would be 9,573 square feet. Local Guidelines for Computer Workstation Allocations would typically allocate 28 PCs for a branch of this size. Of these 28 PCs, 20 would be designated for public use. The addition of 16 PCs for the use of the Julian Library customers would enhance public service by increasing access to Online Library Services. Online Library Services include access to multiple research databases, e-books, and electronic encyclopedias. Online services of particular interest to the K-12 community include Electric Library and Infotrac, which contain high quality up-to-date information from thousands of magazines, reference books and newspapers. Specialized databases include Careers Online, College Source Online, Gale Literary, History and Biography databases, and Granger's Index to Poetry. A Spanish language encyclopedia and Spanish language database are also available online.

The implementation plan will include upgrading the Julian Branch Library with a new Cisco 2611 router and 2912 switch. A 48 port patch panel and Cisco Catalyst 3500 Hub will be purchased and installed. The existing Julian Library does not have a telecommunications closest. Telecommunications equipment is housed in the circulation desk. In a new branch, a 6x6 foot telecommunications closet with ventilation and dedicated electrical circuits would be constructed to house the equipment and keep it secure and clean. The current Julian Branch has limited bandwidth with a 256k fractional T1 line. In a new Julian Library, the bandwidth would be increased to a Full T1 line. Category 5 cabling would be installed to connect 20 public PCs, 6 staff PCs, 1 Color HP LaserJet printer, and 3 black and white HP LaserJet printers to SDCL's Wide Area Network (WAN). The current branch has one analog telephone instrument. The telephone allocation would be increased to 5 telephone digital instruments and 1 FAX machine. Twenty- six PCs will be purchased and installed with Windows 2000 and the Microsoft Office Suite to include word processing, spreadsheet, presentation, database, email and Internet Access. Six staff PCs will also have access to the San Diego County Intranet, and personnel and payroll software. Access to online subscription databases and the Internet would be available on both the public and staff PCs.

Training and Development

- Staff can attend Internet and Online database training, and training in the DRA circulation software conducted by the Library's Training Division.
- Additional training for Word, Outlook e-mail, Excel, and Computer Basics will continue to be offered to staff by LearnSoft Corporate Training.

- Members of the staff and volunteer docents provide Internet and computer training at many branch sites for Library customers. This training program will be available at the Julian Branch, only if the grant award is successful. Some computer classes will also be taught in Spanish.

Support

- Centralized Library Automation, Training and Circulation staff will continue to provide support to all 35 sites.
- The Library contracts with DRA for the support of the integrated Library software, which includes the Julian Branch.
- The Library contracts with Computer Sciences Corp. (CSC) for integrated system hardware support, and PC desktop and Help Desk support, which includes the Julian Branch.
- The Library contracts with SAIC for firewall and security support, which includes the Julian Branch.
- The Library contracts with SAIC and SBC for network design and installation, which includes the Julian Branch.
- The Library contracts with PacBell Internet services for ISP services, which includes the Julian Branch.

In summary, the Julian Branch Library customers would benefit greatly if technological infrastructure and services were expanded to reflect current and future technology offered by the SDCL system network.

Electronic Technologies and the Needs of Julian's K-12 students

The Julian *Community Needs Assessment* indicates that K-12 students currently have no access to electronic databases or other online information resources. After school student demand for homework assistance and computer use is a key need identified in the *Community Needs Assessment*. The *Community Needs Assessment* indicates that homework assistance—space, electronic resources and assistance--are badly needed, and that existing library resource is inadequate. The existing library at Julian High School has just a handful of PCs for word processing purposes only. Students must compete with adults for computer use at the current branch, with after-school hours being peak usage hours.

The increased availability of electronic technologies is a key element in the Julian Branch Plan of Service and will be accomplished by establishing a Homework Center located in the Youth area to meet the demand for after school student homework assistance. The Homework Center will have 12 PCs able to be dedicated to student use, and will provide students access to word processing, spreadsheets, presentation graphics, Internet and databases that will be available to students. These databases offer a variety of sources for homework assignments and research papers in both English and Spanish. Online services of particular interest to the K-12 community include Electric Library and Infotrac, which contain high quality up-to-date information from thousands of magazines, reference books and Library Catalog. The SDCL subscribes to an extensive list of online newspapers.

Specialized databases include :

- **Bridges Careers Online:** Career development
- **CollegeSource Online:** 14,628 College Catalogs
- **Electric Library:** Magazine and newspaper articles and more
- **Gale Databases:** Contemporary Authors, Contemporary Literary Criticism Select, and more
- **Grangers:** Poetry Index
- **Infotrac:** includes Spanish Language database
- **E-Books:** entire books available online
- **LearnATest:** sample civil service tests
- **NoveList:** 70,000 novels with subject access and more
- **ReferenceUSA**
- **Grolier Online:** Grolier Multimedia, Encyclopedia Americana,
- **Nueva Enciclopedia Cumbre en linea**
- **NewsBank:** full text content for four metropolitan newspapers
- **Test taking guides**, including practice exams for the high school equivalency exam, and college entrance examinations, will be available online through the "Learn a Test" database
- **Vocational career guidance**, will be available online through "Career Online" database
- **Support of Classes online** through a web site link to San Diego County Office of Education offering numerous databases such as "Flashcards for Kids", "Ask Dr. Math", and "CAT web". Nova Net, a subscription website has some of the Continuation High School classes online.

Library staff is trained in the use of the Internet and can teach search techniques necessary for students to find quality information. The Homework Center/Joint Venture Agreement makes provision for after-school computer and language literacy activities. In addition, Julian Branch Library will provide formal computer training and for students and adults.

K-12 students, in particular, will benefit from SDCL databases that meet student research and career/vocational goals, through such electronic resources as:

Executive Summary Regarding Integration and Implementation of Technology

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Implementation: The proposed new library in Julian will be 9,573 square feet. SDCL Guidelines for Computer Workstation Allocations typically allocate 28 PCs for a branch of this size and the new branch will achieve this standard. The addition of 16 PCs for the use of the Julian Library customers would enhance public service by increasing access to Online Library Services.

The implementation plan will include upgrading the Julian Branch Library with a new Cisco 2611 router and 2912 switch. A 48 port patch panel and Cisco Catalyst 3500 Hub will be purchased and installed.   In a new branch, a 6x6 foot telecommunications closet with ventilation and dedicated electrical circuits would be constructed to house the

equipment and keep it secure and clean. The current Julian Branch has limited bandwidth with a 256k fractional T1 line. In a new Julian Library, the bandwidth would be increased to a Full T1 line. Category 5 cabling would be installed to connect 20 public PCs, 6 staff PCs, 1 Color HP LaserJet printer, and 3 black and white HP LaserJet printers to SDCL's Wide Area Network (WAN). The telephone allocation would be increased to 5 telephone digital instruments and 1 FAX machine. Twenty- six PCs will be purchased and installed with Windows 2000 and the Microsoft Office Suite to include word processing, spreadsheet, presentation, database, email and Internet Access. Six staff PCs will also have access to the San Diego County Intranet, and personnel and payroll software.

Training and Development: Staff can attend Internet and Online database training, training in the DRA circulation software, as well as Microsoft Office Applications. Staff and docents will provide public Internet training in English and Spanish.

Support: Computer and Internet support will continue to be provided by central Library Automation staff, DRA, CSC, SAIC, and Pacific Bell.

In summary, the Julian Branch Library customers would benefit greatly if technological infrastructure and services were expanded to reflect current and future technology offered by the SDCL system network.

7.   **SITE - WHY IT WAS SELECTED**

The site selected for the new Julian Branch Library is on a 2.05 acre site donated by the Julian Union High School District, at the north end of Main Street, at the end of downtown Julian. The library will be adjacent to Julian Union High School District, and within a block of Julian Elementary School and Julian Middle School. Main Street is also known as Highway 78. The High School District donated the site to the County for the specific purpose of building the new library, if Bond Act funds are awarded to the project.

The proposed new library will face the street, but be within easy access of three of the area's five schools, all of who are located within a block of each other.   This will provide a library that feels "on campus" for students, but also offer easy access for the public, with ample parking. New parking will be created for the library; additional parking will be considered "shared" parking for both the library and the high school.

Neither the Julian Elementary nor Julian Middle School has libraries. The High School has a 250 square-foot room used as a library, without staffing. The approximately 2,000 books in the High School library were all purchased with a one-time grant received in 1999.

As well as being convenient to three schools, the site is across from the Post Office, and just a block from the end of the main commercial center of Julian. It is visible from the highway and the driveway is accessible from both directions.

The new library will be within a five-mile radius of the majority of residents who live in the service area. Proximity to all K-12 students in the area, visible location, convenient access, room for ample parking, adjacency to "town" will all make this a very well known and well-used library. Users will find the library easily reached on foot, by bicycle, skateboard, or automobile. "The" County rural bus goes past the site twice a day and a bus stop will be made available.

The site is not a flat dirt lot, with no existing buildings or demolition work needed to use the site. The site is more than adequate for the proposed 9,5732 square-foot building and all required parking.

a.   **Site-Selection Process**

The site on the Julian Union High School district campus was originally included in the High School's Master Plan as a school library. The Master Plan, which was drafted in 1989, set aside the parcel for a library but there was no funding to build or staff the library.

In the early 1990's, County Library staff and the Friends of the Library began the search for a site suitable to build or lease for a new county library, since the existing Julian Library was deemed to have health and safety issues, and determined to have a limited life span as a public facility. A suitable site was not located and the search was discontinued due to lack of available funding.

In 1996 the Julian Friends of the Library began a campaign to build a new Julian Branch Library.

State Proposition 203 funds became available for "joint use" facilities, and the San Diego County Library and Julian Union High School District considered partnering for the limited (less than 25) lottery projects that would be awarded Statewide. Although an application was not filed, the result of the meetings on the grant produced a partnership between the County Library and School District, and confirmed that both a county public library and a school library were needed. It also evinced a real interest by the community in a county/school partnership.

When Bond Act funding became a possibility, the High School District and County Library discussed several options, including a true "joint-use" library. The District was willing to donate the site but had no funds to contribute towards the local match or towards operation. Through a series of discussions, both parties were committed to making the library a reality. It was obvious, from various town hall meetings and focus groups that the community was open and accepting of a joint venture project, far beyond the norm of other communities within the San Diego County Library. While the Districts have no ongoing funds for operation, they are willing to consider doing so when funding becomes available. The Districts' willingness to make teacher and student time available for tutoring, training and community service credit it considered a major contribution towards project success.

On November 15th, 2001, the Julian Union High School District Board of Trustees donated the site to the County for the new Julian Library. The value of approximately $500,000 will be applied towards the required 35% county funding match. This was considered a substantial contribution to the partnership.

The land donation is tied to four conditions:
- A successful Proposition 14 application
- A mutually agreeable Homework Center Joint Venture Cooperative Agreement
- Reversion of the land to the school district in the event the project does not get Bond Act funding
- Development of a plan to mitigate and minimize construction impacts on school operations

In a series of School Board meetings, including two combined Elementary-High School Board meetings, to pursue a homework center joint venture. A Homework Center Advisory Planning Team was formed and met several times to develop a plan of service, which resulted in a Homework Center Joint Venture.